

Sage Lake Association Constitution and By-Laws

ARTICLE 1 - TITLE

Section 1. This association shall be known as the SAGE LAKE ASSOCIATION, (SLA is a nonprofit organization).

ARTICLE 2 – PURPOSE

The Association is organized exclusively for environmental, charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

- Section 1. This association was organized for the betterment and preservation of Sage Lake, Hale and Lupton, Michigan.
- Section 2. The association shall be devoted to creating community harmony through various fundraising activities and resolve problems affecting Sage Lake and the members of the association.
- Section 3. Responsibilities shall include maintaining the lake level at the Department of Natural Resources (DNR) established level. (See Article 7)

ARTICLE 3 - MEMBERSHIP

- Section 1. Members of the association shall be people interested in the welfare/quality of Sage Lake and who pay their dues.
- Section 2. The members shall regulate the dues for membership in the association. Dues in the association shall cover a member and one other person in household.
- Section 3. Dues are due on or before the annual meeting in May. Any member of the association who fails to pay dues will lose voting privileges.

ARTICLE 4 – OFFICERS

- Section 1. The officers of the association shall consist of a President, Vice president, Secretary, Treasurer and three trustees. There shall be a nominating committee in an election year. The nominating committee shall run the election by ballot. The Ballots are to be counted by an impartial person(s), not nominated. They shall be

elected at the August meeting held in the odd year and shall hold office until their successor has been duly elected. Members that cannot attend the meeting may vote by absentee ballot. Candidates must express an interest in holding office, at least, by the meeting prior to the election. Absent ballots must be mailed with the meeting notice sent prior to the election meeting.

- Section 2. It shall be the duty of the President to preside at all meetings, seeing that the constitution and by-laws are enforced. Appoint standing and other committees and maintain order
- Section 3. The Vice-president shall assist the President and, in case of a vacancy of the President, he/she shall assume powers and discharge relevant duties.
- Section 4. The duties of the Secretary shall be such as are usual to said office. The Secretary shall keep a faithful record of all meetings and conduct all correspondence under the direction of the board.
- Section 5. It shall be the duty of the Treasurer to be custodian of and keep safely all funds and ledgers pertaining to said office, to receive all money from the membership, giving a receipt therefore, make payments upon warrants, and be accountable to the officers and membership at business meetings.
- Section 6. The books of the Secretary and Treasurer shall be kept in proper form and shall be open for audit. An audit committee shall be appointed to review the association's income and expenditures one month before the start of the treasurer's new term.
- Section 7. In case of a vacancy in any office, the President shall appoint said officer to hold office until the following election meeting.

ARTICLE 5- MEETINGS

- Section 1. The regular business meeting of the association shall be held four times per year starting Saturday of Memorial Day weekend and the last Saturday of each month from June through August.
- Section 2. The annual meeting shall be held in May.
- Section 3. Special and emergency meetings may be called at the discretion of the President or upon request by a member of the association to the President. In the request, special mention shall be made regarding the nature of business to be discussed.

- Section 4. The presence of 3 of 7 officers and 10% of members shall constitute a quorum.
- Section 5. All business meetings shall be opened and closed in regular form as prescribed in the By-laws of the association: The association shall be governed by Roberts Rules of Order Parliamentary Procedure, stated in May 1998 edition.

ARTICLE 6 - COMMITTEES

- Section 1. Sage Lake Level Committee: This committee shall be staffed by up to 6 volunteer members with these requirements:
1. Property Ownership
 2. Association Member
 3. Geographic Location
 4. Preferably a full-time resident
 5. Addition & deletions to this committee shall be by approval of the board of SLA.
- MISSION STATEMENT: The purpose of the committee shall be to maintain the lake level at DNR established levels. The board in the dam shall be lowered in mid-April and raised in mid-November, by the committee.
- Section 2. Neighborhood Watch Committee: This committee shall be staffed by volunteer members with these requirements:
1. Submit a written application on the form provided
 2. Pass a background check
 3. Submit to training prior to performing community patrols
 4. Take direction from a Summer Watch Commander and/or a Winter Watch Commander appointed by the President
- MISSION STATEMENT: The purpose of this committee shall be to prepare the membership of SLA to help members of the community during times of emergency and support the local law enforcement in crime prevention. In order to do this, it will take action to impact the Sage Lake Community's disaster preparedness, crime prevention and ability to respond to emergencies.
 - THE BOARD OF DIRECTORS will be made up of the President of SLA, the Vice President of SLA, a person appointed by the SLA Board and a person from the Sage Lake Community who is not a member of SLA.

- Section 3. Weed Control Zone Representatives: This committee shall be staffed by volunteer members with these requirements:
1. Association Member
 2. Report to the Sage Lake Maintenance Liaison appointed by the President.
 - MISSION STATEMENT: The purpose of the committee shall be to monitor the weed control performed by the contractor in a section of Sage Lake, hear weed control concerns from residents neighbors and report these to the Sage Lake Maintenance Liaison.
- Section 4. Special Committees: Special committees can be created at the discretion of the Board.

ARTICLE 7- BY-LAWS OF THE SAGE LAKE ASSOCIATION

- Section 1. Order of Business - Regular Meeting
1. Call to Order
 2. Pledge of Allegiance
 3. Introductions
 4. Reading and approving of minutes from previous meetings.
 5. Treasurer's report.
 6. Report of Special Committees
 7. Unfinished Business
 8. New Business
 9. Adjourn
- This order of business may be changed or suspended if there is no objection from the floor.
- Section 2. The officers of the association are empowered to purchase and pay for such supplies as are necessary, to conduct the business of the association.

ARTICLE 8 - NON-PROFIT CORPORATION

This corporation will not have or issue shares of stock.

ARTICLE 9 - FISCAL YEAR

The fiscal year of the corporation shall be May 1 to April 30.

ARTICLE 10 – AMENDMENTS

Section 1. The Constitution and By-laws may be amended at any regular meeting, provided notification has been given at the previous business meeting.

Section 2. A two thirds vote of the members present shall be required for the adoption of any amendment.

ARTICLE 11 – DISSOLUTION

Section 1. Upon the dissolution of the Association, assets shall be used to pay all outstanding liabilities of the association then distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for the public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the association is then located, exclusively for such purposes or to such organizations, as said court shall determine, which are organized and operated exclusively for such purposes. Notice of such action shall be given to membership at least thirty days prior to such called meeting.

This constitution and by-laws was adopted at the Sage Lake Association meeting of August 27, 2016 to delete Article 5 – Zone Representatives (ZR) and amend Article 7 – Committees.